

# HAMMOCK BAY COMMUNITY DEVELOPMENT DISTRICT

August 22, 2016 Minutes of Regular Meeting and Public Hearing

## Minutes of the Regular Meeting and Public Hearing

The Regular Meeting and Public Hearing for the Hammock Bay Community Development District Board of Supervisors was held on Monday, August 22, 2016 at 9:30 a.m. (CST) at the **Hammock Bay Welcome Center**, located at 74 Great Hammock Bend, Freeport, FL 32439.

### 1. CALL TO ORDER/ROLL CALL

Nicole Chamberlain called the Regular Meeting and Public Hearing of the Hammock Bay Community Development District Board of Supervisors to order on Monday, August 22, 2016 at 9:37 a.m. (CST)

Board Members Present and Constituting a Quorum:

Tim Edwards	Vice Chairman
Trish Dalton	Supervisor
Norman Kaiser	Supervisor

Staff Members Present:

Nicole Chamberlain	Meritus ( <i>via speakerphone</i> )
Tucker Mackie	District Counsel ( <i>via speakerphone</i> )
Mary Rosenheim	Representative from Jay Odom Group

### 2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

No audience questions or comments

### 3. STAFF REPORTS

#### A. District Counsel

#### 1. Memo Regarding Legislative Changes

Tucker Mackie, District Counsel reviewed the memo regarding legislative changes with the Board. The Board asked if the website was up and running and they were informed it was.

#### 2. Prompt Payment Policies and Procedures

District Counsel went over the prompt policies and procedures with the Board in detail. The Board asked about TRIM notices and Ms. Mackie went over with them.

MOTION TO:	Approve Prompt Payment Policies and Procedures.
MADE BY:	Supervisor Edwards
SECONDED BY:	Supervisor Kaiser
DISCUSSION:	None further
RESULT:	Called to Vote: motion PASSED
	3/0 - Motion passed unanimously

**B. District Engineer**

Ms. Chamberlain informed the Board that there was not a District Engineer report.

**C. District Manager**

**4. PUBLIC HEARING ON PROPOSED FISCAL YEAR 2017 BUDGET**

**A. Open Public Hearing on Proposed Fiscal Year 2017 Budget**

MOTION TO:	Open Public Hearing on Proposed Fiscal Year 2017 Budget
MADE BY:	Supervisor Edwards
SECONDED BY:	Supervisor Kaiser
DISCUSSION:	None further
RESULT:	Called to Vote: motion PASSED 3/0 - Motion passed unanimously

**B. Staff Presentations**

**C. Public Comment**

There was no public comment.

**D. Close Public Hearing on Proposed Fiscal Year 2017 Budget**

MOTION TO:	Close Public Hearing on Proposed Fiscal Year 2017 Budget.
MADE BY:	Supervisor Dalton
SECONDED BY:	Supervisor Edwards
DISCUSSION:	None further
RESULT:	Called to Vote: motion PASSED 3/0 - Motion passed unanimously

**E. Consideration of Resolution 2016-07; Adopting Fiscal Year 2017 Budget**

MOTION TO:	Approve Resolution 2016-07.
MADE BY:	Supervisor Edwards
SECONDED BY:	Supervisor Kaiser
DISCUSSION:	None further
RESULT:	Called to Vote: motion PASSED 3/0 - Motion passed unanimously

**5. BUSINESS ADMINISTRATION**

**A. Consideration of Resolution 2016-08; Assessment Resolution**

The Board reviewed this Resolution.

MOTION TO:	Approve Resolution 2016-08.
MADE BY:	Supervisor Edwards
SECONDED BY:	Supervisor Kaiser
DISCUSSION:	None further
RESULT:	Called to Vote: motion PASSED
	3/0 - Motion passed unanimously

**B. Consideration of Resolution 2016-09; Designation of Treasurer & Asst. Treasurer**

Ms. Chamberlain went over this Resolution. The Resolution was marked for signature by the Chairman and District Counsel stated that the Vice Chairman or an Assistant Secretary could sign.

MOTION TO:	Approve Resolution 2016-09.
MADE BY:	Supervisor Dalton
SECONDED BY:	Supervisor Kaiser
DISCUSSION:	None further
RESULT:	Called to Vote: motion PASSED
	3/0 - Motion passed unanimously

**C. Consideration of Resolution 2016-10; Setting FY 2017 Meeting Schedule**

Ms. Chamberlain went over the meeting schedule with the Board.

MOTION TO:	Approve Resolution 2016-10.
MADE BY:	Supervisor Kaiser
SECONDED BY:	Supervisor Dalton
DISCUSSION:	None further
RESULT:	Called to Vote: motion PASSED
	3/0 - Motion passed unanimously

**D. General Matters of the District**

128  
129 **6. CONSENT AGENDA**

130 **A. Consideration of the Board of Supervisors Meeting Minutes May 23, 2016**  
131

132 The Board reviewed the minutes.  
133

MOTION TO:	Approve May 23, 2016 meeting minutes.
MADE BY:	Supervisor Kaiser
SECONDED BY:	Supervisor Dalton
DISCUSSION:	None Further.
RESULT:	Called to Vote: motion PASSED
	3/0 - Motion passed unanimously

140  
141 **B. Consideration of Operations and Maintenance Expenditures August 2016**  
142

143 The Board reviewed the O&M expenditures.  
144

MOTION TO:	Approve August O&M's.
MADE BY:	Supervisor Dalton
SECONDED BY:	Supervisor Kaiser
DISCUSSION:	None Further.
RESULT:	Called to Vote: motion PASSED
	3/0 - Motion passed unanimously

150  
151  
152 **C. Review of Financial Statements Month Ending June 30, 2016**  
153

154 The Board accepted the financials.  
155

156 **7. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**  
157

158 There were concerns regarding speeding in residential areas and asked about the possibility of installing  
159 speed bumps. District Counsel stated that the CDD does not own the right of ways but that she could  
160 draft a letter to the City regarding their concerns.  
161

162 There was discussion on forest fires and clearing out the conservation easements and whether this was an  
163 HOA or CDD issue. District Counsel stated she would look back on her notes and that this could be  
164 added on the agenda for the next meeting.  
165

166 **8. ADJOURNMENT**  
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MOTION TO:	Adjourn.
MADE BY:	Supervisor Edwards
SECONDED BY:	Supervisor Kaiser
DISCUSSION:	None further
RESULT:	Called to Vote: motion PASSED
	3/0 - Motion passed unanimously

\* The entire meeting is available on CD upon request.

\*These minutes were done in summary format.

\*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on 5-27-17.

Signature

Brian Lamb

Printed Name

Title:

☐ Secretary

☐ Assistant Secretary

Signature

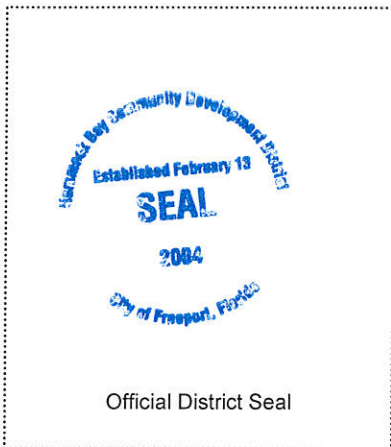
Robert Sullivan

Printed Name

Title:

☒ Chairman

☐ Vice Chairman



Recorded by Records Administrator

Signature Kathryn Buford

7-5-17  
Date