

**HAMMOCK BAY
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
SPECIAL MEETING
JANUARY 22, 2016**

**HAMMOCK BAY
COMMUNITY DEVELOPMENT DISTRICT
AGENDA
JANUARY 22, 2016 at 10:00 a.m. CST**

Hammock Bay Welcome Center
Located at 74 Great Hammock Bend, Freeport Florida 32439

District Board of Supervisors	Chairman Vice Chairman Supervisor Supervisor Supervisor	Robert Sullivan Tim Edwards Trish Dalton Manny Vital Norman Kaiser
District Manager	Meritus	Brian Lamb
District Attorney	Hopping Green & Sams, P.A.	Tucker Mackie
District Engineer	Connelly & Wicker, Inc.	Tyler Strickland

All cellular phones and pagers must be turned off while in the meeting room

The District Agenda is comprised of four different sections:

The meeting will begin at 10:00 a.m. CST with the first section called **Business Administration**. The Business Administration section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The second section is called **Business Items**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Administrator prior to the presentation of that agenda item. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. During the Public Hearing portion of the agenda item, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion and vote. Agendas can be reviewed by contacting the Manager's office at (813) 397-5120 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The third section is called **Staff Reports**. This section allows the District Administrator, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The final section is called **Supervisor Requests and Audience Comments**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to **three (3) minutes** for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. **IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT ADMINSTRATOR OUTSIDE THE CONTEXT OF THIS MEETING.**

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 397-5120, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

January 22, 2016

Board of Supervisors
Hammock Bay
Community Development District

Dear Board Members:

The Special Meeting of the Board of Supervisors of the Hammock Bay Community Development District will be held on **Friday, January 22, 2016 at 10:00 a.m., CST** at the Hammock Bay Welcome Center, located at 74 Great Hammock Bend, Freeport Florida 32439. Included below is the agenda:

Conference Call Information: Dial 1-866-906-9330 Access Code: 4863181

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS**
- 3. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
- 4. BUSINESS ADMINISTRATION**
 - A. Consideration of Resolution 2016-04; Designation of Assistant Secretary.....Tab 01 Page 04
- 5. MATTERS RELATING TO REFUNDING OF SERIES 2004A BONDS**
 - A. Consideration of Resolution 2016-02; Authorizing the Issuance of and Awarding the Sale of Special Assessment Revenue Refunding Note, Series 2016 Tab 02 Page 05
 1. Commitment Letter – Trustmark National Bank Tab 03 Page 09
 2. Second Supplemental Trust Indenture Tab 04 Page 11
 3. Escrow Deposit Agreement Tab 05 Page 37
 - B. Consideration of Policies and Procedures for Monitoring Post-Issuance Compliance with the Requirements of the Internal Revenue Code Tab 06 Page 46
 - C. Consideration of Resolution 2016-03; Allocating Special Assessments Securing Series 2016 Refunding Note Tab 07 Page 48
 1. Second Supplemental Assessment Allocation Report, Series 2016 Refunding Note Tab 08 Page 58
- 6. CONSENT AGENDA**
 - A. Consideration of the Board of Supervisors Meeting Minutes December 18, 2015 Tab 09 Page 159
 - B. Consideration of Operations and Maintenance Expenditures January 2016 Tab 10 Page 163
 - C. Review of Financial Statements Month Ending November 30, 2015..... Tab 11 Page 170
- 7. BUSINESS ITEMS**
 - A. General Matters of the District
- 8. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**
- 9. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 397-5120.

Sincerely,



Brian Lamb
District Manager